



June 2023

## Vacancy – Castline Supervisor

*A vacancy has arisen in the Line Production (Castline) Department at SRF Flexipak SA*

### KEY PERFORMANCE AREAS:

#### **Supervise Operation of Cast Line Department, to ensure it:**

- Ensure BSC & OHS&A standards
- Perform to quality, waste, and production standards and goals
- Ensure plant and processes run as per IMS standards, SOPs, WI, formats, specifications, best practices/run parameters
- Follow SRFs TQM principles & methodology for sustaining current and future continual improvement
- Meet or exceed the customers (both internal and external) expectations
- Communicate orally (log later) and/or in writing to other departments for resolution of service problems, reporting defective material, coordination of job preparations, changeovers and daily shift information
- Report production/systems accurately and timely including waste, WIP, time codes, raw materials/MUDI-MUDA-MURA, etc.
- Ensure your own safety while operating the machine and that of those assisting with operations
- Motivate employees to comply with the above
- Ensure participation in training programmes, motivate others in group
- Waste Management and co-ordination with Logistics during waste sales.
- To attend the faults encountered during process and immediately inform to Senior's.

#### **The Duties of the Supervisor include but are not limited to:**

- To follow and execute production plan received from planning
- To execute all activates involved in recycling system
- To attend the faulty encountered during process for production as well as quality of film
- To follow safe operation practices to ensure safe operation of machines as well as considering safety of people involved in operation
- To follow and execute the various instructions given by the superiors based on time-to-time requirement related to operations
- Use equipment properly and follow safety features
- Control system for film line management, jumbo batch creation and entries
- Completing CAPA.
- Perform Monthly physical count of raw material, jumbo stock and NRW
- Manage integrated management system documentation and perform audit and updating daily and monthly department reports
- Indenting of production stock items and maintain stores management
- Light maintenance of line and make sure all logbooks are fill proper.
- Special requirements for process lines (internal customers)
- New projects for cast line improvements
- Train and motivate team
- Initiate at least one Kaizen per month and make Kaizen sheet for department
- Staff and team management- shift schedules and discipline
- Work on Uptime Efficiency to increase productivity
- Reduce Breakdown and Film breaks during Production
- Ready to work in Shop Floor for Operations handling

- Staff and team management- shift schedules and discipline
- Ensure that Raw material is available as per running plan.
- Ensure that all Castline logbooks and checklist are fill proper.
- Perform film threading in chill roll, MDO, TDO and PRS machine.
- Handle proper the film break and avoid injuries and downtime.
- Ensure line start up and line stoppage are done proper. Work close with Section in Charge
- Check and remove film in ducts at TDO during any line stoppage.
- Maintain all daily reports and logbooks, ensure that are fill proper.
- Supervise cleaning of all Castline machine parts and check cleanliness of machine
- Supervise cleaning process of Suction Filter and LLF filters.
- Train and coach operators
- Compare Bruckner system vs Oracle batch details report (should be same).

### **KEY COMPETENCIES:**

The competencies essential to performing effectively in this role include:

- Supervising, Informing, Reporting
- Reviewing, Using Instruments, Teamwork, Following Instructions, Checking Written Information, performing physical tasks, using a Keyboard/Computer, Calculating/Counting
- Attended TQM training
- Attended QC tools training
- Coordinate skills development activities
- Attended IMS training
- Attended FMS training
- Coordinate kaizen activities
- Conducts toolbox talks
- Identify and report on safety
- Planning
- Achievement orientation
- Communication
- Teamwork
- Flexibility
- Interpersonal skills

### **MINIMUM REQUIREMENTS:**

- 5 - 10 years or more of experience supervising extrusion line in a BOPP environment.
- Degree/Diploma/ Certificate in Plastic Manufacturing or relevant Engineering Qualification
- Diploma in Supervisory Management advantageous
- Food Safety Certificate advantageous
- Ability to be self-manage and multitask
- Ability to follow directions
- Ability to lead and manage the performance of others
- Timeliness

Only applicants who meet the minimum requirements should apply by sending a detailed CV

**Send your CV to: [Uveshan.Gopal@srf.com](mailto:Uveshan.Gopal@srf.com)**